

3 October 2012

---

**AREA COMMITTEE MEETING CYCLE.**

---

**1.0 SUMMARY**

1.1 This report outlines the proposed cycle of meetings for the Mid Argyll, Kintyre and the Islands Area Committee from October 2012 until March 2013.

**2.0 RECOMMENDATION**

2.1 Members are asked to agree the outlined cycle of Area Committee, Committee Planning Group and Business Day meetings as detailed below.

**3.0 DETAIL**

3.1 Mid Argyll, Kintyre and the Islands Area Committee will continue with the agreed cycle of meetings, such that Area Committees will take place on the morning of the 1<sup>st</sup> Wednesday of October, December and February.

Community Planning Group meetings will take place quarterly, in the afternoon of the first Wednesday in December and March.

Business meetings will take place in the morning of the first Wednesday of November, January and March.

Pre agenda briefings will take place two weeks before the Area Committee meeting. The cycle of meeting dates is detailed below

**4.0 IMPLICATIONS**

Policy:	None
Financial:	None
Personnel:	None
Equal Opportunities:	None

For further information contact: Shirley MacLeod, Area Governance Manager 01369 707134

Date: 29 August 2012